East Harptree Parish Council

Serving our community - Caring about our future

All Councillors are hereby summoned to attend a meeting on

Tuesday 17th November 2026 at 7.30pm in The Theatre, East Harptree

Agenda

Public Clinic – this is held from 7.15pm when members of the public are welcome to discuss matters informally with councillors about subjects that are not on the agenda.

Notice of November meeting - 2026/11

1. **To receive and note apologies for absence and reasons given:**

2. **To receive Councillors declarations of interest on items on the agenda:**

3. **i) Members of the public are invited to address the Council on items within the agenda:**
   A maximum of 15 minutes is allocated.
   ii) Report from Ward Councillor

Following the public forum, the formal meeting will continue during which members of the public are not allowed to participate unless requested to do so by the Chair.

4. **Confirmation of the minutes of the previous meeting:**
   That the minutes of the meeting held on 20th October 2026 are a true and accurate record.

5. **Planning applications:**

i) **Application Reference**: 26/03988/CLEU
Application Address: Grove House, Wallace Lane, East Harptree, BS40 6BU
Proposal: Agricultural and environmental/sustainability educational use (Certificate of Lawfulness for an Existing Use).

Other planning applications received between the date of this notice and the date of the meeting and listed here may be considered and recommendations ratified at the next meeting. All planning applications: https://beta.bathnes.gov.uk/planning

6. **Formal motions requiring a decision:**

i) To agree to co-opt a new councillor to East Harptree Parish Council

7. **Finance:**

i) To note standing orders:
SJ Streatfeild-James - clerks salary (November)

Paul Sperring - sweepers salary (November)

ii) To review the first draft of the budget for 27-28

iii) To agree the following payments -

Date	Item	Payee	Net	VAT	Total
06.11.26	Clerk expenses – HWA Printing Canva (August)	SJ Streatfeild-James	£12.00 £2.60 £3.61	 £0.65 £0.72	£12.00 £3.25 £4.33
06.11.26	Salaries + PAYE & NI Clerk & Sweeper (month 06 Oct-Nov)	HMRC & employees			£982.00
06.11.26	Salaries, PAYE & NI Clerk & Sweeper (month 07, Nov-Dec)	HMRC & employees			£982.00
06.11.26	Grant to Junior Parkrun (CIL monies)	Parkrun Ltd	£250.00	£50.00	£300.00

8. <u>Matters of report:</u>

i) EHPC has a councillor vacancy, please contact the Clerk if you would like to know more about the role.

ii) To receive update on road safety issues following multi-agency meeting and RORR Committee meeting.

iii) To receive update following PCAA meeting

9. <u>Correspondence received:</u>

Next meeting **Tuesday 15th December 2026** at 7.30pm in The Theatre, East Harptree

SJ Streatfeild-James
Parish Clerk

12th November 2026