

East Harptree Parish Council

Serving our community - Caring about our future

Minutes of the Parish Council Meeting held on

Tuesday 16th June 2026 at 7.30pm in The Theatre, East Harptree

Present: Cllrs John Vinson (Chair), John Darvill, Richard Davis, Alan Harper & Ed King

Clerk: Sarah-Jane Streatfeild-James

Ward Councillor: Simon McCombe

Minutes - 2026/06

1. Apologies for absence noted and accepted: Cllr Chris Pope

2. Declarations of interest: None

3. Public forum: 1 member of the public present to discuss item 6 vii

Report from Ward Councillor –

The draft Local Plan will be taken to Cabinet in September not July, to expect confirmation soon after this date.

A farm in West Harptree is for sale, (behind The Crown), it is anticipated this will be used for housing for 5+ houses.

A complaint was received by Cllr McCombe about the felling of trees in a field off Western Lane, it was agreed this is legitimate and responsible land management and not a cause for concern.

Awaiting the result of the Public Space Protection Order (PSPO), this has now been sent to South Glos Council for determination as B&NES are too busy.

4. Confirmation of the minutes of the previous meetings: that the minutes of the Parish Council meetings held on 19th May 2026 are a true and accurate record.

5. Planning applications:

i) **Application Reference:** [26/P/0686/OU2](#) (North Somerset)

Application Address: Bristol Airport, Felton, N Somerset

Proposal: Hybrid planning application (full and outline elements) with Environmental Statement for the **expansion of Bristol Airport to enable a throughput of 15 million passengers per annum**, operating within a rolling 12 month cap of 99,931 air transport movements and **4,974 night flights between the hours of 23:30 and 06:00.**

Full application elements comprising: extension of western apron for additional aircraft stands; reconfiguration of central and eastern aprons; construction of a passenger surface level car park

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for approximately 2,000 vehicles; **eastern extension of existing runway by approximately 170m, with repositioned and additional aircraft approach lighting within Felton Common; expansion of existing Silver Zone car park to provide an additional circa 1,960 block parked vehicle spaces;** highway improvements to the A38, including upgrades to northern access roundabout, construction of a new southern roundabout and widening of the road to accommodate an additional bus lane with dedicated access onto the A38. *Cllr Darvill has drafted a response from EHPC objecting to the application to expand the airport, including the above elements. Cllrs agreed the draft, and to small amendments to formatting and to include noise issues. EHPC thanked Cllr Darvill for his work on this. Clerk to send by the 28th June.*

6. Formal motions requiring a decision:

- i) Reviewed and approved the Internal Audit report for 2025/26
- ii) Reviewed and approved the Annual Governance Statement 2025/26
- iii) Reviewed and approved the Accounting Statements 2025/26
- iv) Completed the Conflict of Interest form for external auditors.
- v) Set the Period for the Exercise of Public Rights for 17th June to 28th July 2026.
- vi) Following discussion about road safety for pedestrians at the Annual Village Meeting agreed to contact Stefan Chiffers, Highways Officer at B&NES and invite him to meet a small number of people in East Harptree to discuss options. Cllr Darvill volunteered to join, and to ask the resident who raised the issue at the AVM.
- vii) Following discussion about water pollution and the release of sewage water into the River Chew near Townsend at the Annual Village Meeting, agreed to write to Wessex Water. Agreed to use a letter drafted by East Harptree Environment Group. Agreed EHPC are willing to help but cannot lead a campaign.
- viii) Agreed no requirement to change the current payroll system
- ix) Agreed clerks annual leave request for August
- x) Agreed to change the EHPC Facebook presence to a page, currently set up as a profile.

7. Finance:

- i) To note standing orders:
 - SJ Streatfeild-James - clerks salary (June)
 - Paul Sperring - sweepers salary (June)

- ii) Agreed the following payments -

Date	Item	Payee	Net	VAT	Total
17.06.26	Clerk expenses – HWA	SJ Streatfeild-James	£12.00		£12.00
	Printing		£2.60	£0.65	£3.25
	Canva		£3.61	£0.72	£4.33
17.06.26	Salaries + PAYE & NI Clerk & Sweeper (month 02, May-June)	HMRC & employees			£982.00
17.06.26	Salaries, PAYE & NI Clerk & Sweeper (month 03, June-July)	HMRC & employees			£982.00

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17.06.26	AVM refreshments	SJ Streatfeild-James			£9.07
17.06.26	Hall hire for AVM	Hall Committee			£33.60
17.06.26	Clock watcher honarium	Paul Waldron			£120.00
17.06.26	Internal Audit	Joanne Bryant			£100.00
17.06.26	Annual insurance	Clear Councils			£725.97 (pd)
17.06.26	PCAA subscription	PCAA			£95.00

8. Matters of report:

- i) Andrew Jones has resigned from EHPC after 11 years of service. We extend our sincere thanks for all he has done in this time. B&NES have notified us there has been no call for an election so we will advertise the vacancy
- ii) Wildlands potential planning breach update – B&NES state this is a residential boundary hedge so not a planning breach.
- iii) Noted receipt of the 3rd and final repayment of £3333.00 from the Village Hall Theatre Committee.
- iv) Feedback from B&NES Planning Training session – B&NES plan to run further sessions as it was well received.
- v) The work to the access stairs to the clock is due to start next week, they will also repair the front fascia as it is needed.

9. Correspondence received: none

Meeting ended 20.17pm

Next meeting **Tuesday 21st July 2026** at 7.30pm in The Theatre, East Harptree

Signed by..... Date.....
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