

East Harptree Parish Council

Serving our community - Caring about our future

All Councillors are hereby summoned to attend a meeting on

Tuesday 20th October 2026 at 7.30pm in The Theatre, East Harptree

Agenda

Public Clinic – this is held from 7.15pm when members of the public are welcome to discuss matters informally with councillors about subjects that are not on the agenda.

Notice of October meeting - 2026/10

1. **To receive and note apologies for absence and reasons given:**
2. **To receive Councillors declarations of interest on items on the agenda:**
3. **i) Members of the public are invited to address the Council on items within the agenda:**
A maximum of 15 minutes is allocated.
ii) Report from Ward Councillor

Following the public forum, the formal meeting will continue during which members of the public are not allowed to participate unless requested to do so by the Chair.

4. **Confirmation of the minutes of the previous meeting:**
That the minutes of the meeting held on 1st September 2026 are a true and accurate record.
5. **Planning applications:**
 - i) **Application Reference:** [26/03302/FUL](#)
Application Address: The Cottage, Townsend, East Harptree, BS40 6BH
Proposal: Proposed partial demolition of existing garage with proposed redevelopment into granny annexe.

Other planning applications received between the date of this notice and the date of the meeting and [listed here](#) may be considered and recommendations ratified at the next meeting. All planning applications: <https://beta.bathnes.gov.uk/planning>

6. **Formal motions requiring a decision:**
 - i) To agree actions following earlier meeting with Wessex Water
 - ii) To agree a response to B&NES draft Local Plan
 - iii) The planning application for Bristol Airport to expand to 15 million passengers per annum has reopened, to agree response.
 - iv) To agree and sign the NALC Civility & Respect Pledge
 - v) To consider developing a Community Resilience Plan for East Harptree and Coley

7. Finance:

- i) To note standing orders:
SJ Streatfeild-James - clerks salary (October)
Paul Sperring - sweepers salary (October)
- ii) To check and agree the bank reconciliation for June-Sept 2026
- iii) To note receipt of second instalment of precept - £9000.00
- iv) To agree the following payments -

Date	Item	Payee	Net	VAT	Total
30.09.26	Clerk expenses – HWA Printing Canva (August)	SJ Streatfeild-James	£12.00 £2.60 £3.61	 £0.65 £0.72	£12.00 £3.25 £4.33
30.09.26	Salaries + PAYE & NI Clerk & Sweeper (month 06 Oct-Nov)	HMRC & employees			£982.00
30.09.26	Salaries, PAYE & NI Clerk & Sweeper (month 07, Nov-Dec)	HMRC & employees			£982.00
30.09.26	Playing Field Grant	Playing Field Committee			£2350.00
12.10.26	Repair to ironwork in clock	Morganweld			£3120.00
12.10.26	Poppy wreaths	Royal British Legion (grant donation)			£150.00

8. Matters of report:

- i) EHPC has a councillor vacancy, please contact the Clerk if you would like to know more about the role.
- ii) To receive update on road safety issues
- iii) To receive update following the Chew Valley Area Forum on 23rd Sept
- iv) To receive update following PCAA meeting

9. Correspondence received:

- i) Email about East Harptree's Housing Needs Survey and action taken since
- ii) Lack of notice about closure of High Street for a water leak, Cllr McCombe liaised with B&NES about why this happened

Next meeting **Tuesday 17th November 2026** at 7.30pm in The Theatre, East Harptree

SJ Streatfeild-James

Parish Clerk

15th October 2026

