

East Harptree Parish Council

Serving our community - Caring about our future

All Councillors are hereby summoned to attend a meeting on

Tuesday 1st September 2026 at 7.30pm in The Theatre, East Harptree

Agenda

Public Clinic – this is held from 7.15pm when members of the public are welcome to discuss matters informally with councillors about subjects that are not on the agenda.

Notice of September meeting - 2026/09

1. **To receive and note apologies for absence and reasons given:**
2. **To receive Councillors declarations of interest on items on the agenda:**
3. **i) Members of the public are invited to address the Council on items within the agenda:**
A maximum of 15 minutes is allocated.
ii) Report from Ward Councillor

Following the public forum, the formal meeting will continue during which members of the public are not allowed to participate unless requested to do so by the Chair.

4. **Confirmation of the minutes of the previous meeting:**
That the minutes of the meeting held on 21st July 2026 are a true and accurate record.
5. **Planning applications:**
 - i) **Application Reference:** [26/02842/OUT](#)
Application Address: The Wildland, Church Lane, East Harptree, BS40 6BD
Proposal: Outline planning application for the demolition of 1no. 4-bed dwelling house and the erection of 2no. dwelling houses, delivered over two phases with all matters reserved.
 - ii) **Application Reference:** [26/03079/FUL](#)
Application Address: 16 Townsend, East Harptree, Somerset BS40 6BH
Proposal: Erection of Detached dwelling with on-site parking

Other planning applications received between the date of this notice and the date of the meeting and [listed here](#) may be considered and recommendations ratified at the next meeting. All planning applications: <https://beta.bathnes.gov.uk/planning>

6. **Formal motions requiring a decision:**
 - i) To agree list of highways requests to Ward Councillor funding
 - ii) To consider request for grant funding (£500) from Citizens Advice Bureau
 - iii) To discuss proposals to improve road safety for pedestrians in the village.
 - iv) To agree quote for further repair work to clock, review previous contract if work not started.

- v) To agree action to advise residents about noise from construction work at weekends

7. Finance:

- i) To note standing orders:

SJ Streatfeild-James - clerks salary (August & September) including pay settlement for April-August, 3.3%

Paul Sperring - sweepers salary (August & September)

- ii) To agree the following payments -

Date	Item	Payee	Net	VAT	Total
10.08.26	Clerk expenses – HWA Printing Canva (August)	SJ Streatfeild-James	£12.00 £2.60 £3.61	 £0.65 £0.72	£12.00 £3.25 £4.33
10.08.26	Clerk expenses – HWA Printing Canva (September)	SJ Streatfeild-James	£12.00 £2.60 £3.61	 £0.65 £0.72	£12.00 £3.25 £4.33
10.08.26	Salaries + PAYE & NI Clerk & Sweeper (month 04 Aug-Sept)	HMRC & employees			£982.00
10.08.26	Salaries, PAYE & NI Clerk & Sweeper (month 05, Sept-Oct)	HMRC & employees			£982.00
24.08.26	Annual accounting subscription	Scribe (Starboard Accounting System)			£290.30

8. Matters of report:

- i) EHPC has a councillor vacancy, please contact the Clerk if you would like to know more about the role.
- ii) Bus services in the Chew Valley are continuing, including a new Bath to Bristol via Bishop Sutton, full details on website.
- iii) Following a second fatality on the roads around Chew Valley Lake, a campaign group called 'Rescue our Rural Roads' (RORR) has been formed. Updates about activity and actions can be provided by the clerk. Membership of the group is still being determined.
- iv) Three wreaths have been ordered for Remembrance Day.
- v) A Community Resilience Day organised by B&NES is being held on Saturday 19th Sept in Keynsham.
- vi) EHPC have written to B&NES Planning Dept regarding concerns about planning application 26/01707/COND, Land West of 1 Townsend, and conditions not being met.
- vii) Overnight on 25th August, the stone wall of Brook Cottage was sprayed with graffiti, this has been reported to the police, and enquiries made to B&NES Cleansing Team about the correct way to remove it. If anyone has any information about this incident, please contact A&S Police quoting crime the reference number.

9. Correspondence received: none

Next meeting **Tuesday 20th October 2026** at 7.30pm in The Theatre, East Harptree

SJ Streatfeild-James

Parish Clerk

26th August 2026

