

East Harptree Parish Council

Serving our community - Caring about our future

All Councillors are hereby summoned to attend a meeting on

Tuesday 21st July 2026 at 7.30pm in The Theatre, East Harptree

Agenda

Public Clinic – this is held from 7.15pm when members of the public are welcome to discuss matters informally with councillors about subjects that are not on the agenda.

Notice of July meeting - 2026/07

1. **To receive and note apologies for absence and reasons given:**
2. **To receive Councillors declarations of interest on items on the agenda:**
3. **Members of the public are invited to address the Council on items within the agenda:**
A maximum of 15 minutes is allocated.
Report from Ward Councillor

Following the public forum, the formal meeting will continue during which members of the public are not allowed to participate unless requested to do so by the Chair.

4. **Confirmation of the minutes of the previous meeting:**
That the minutes of the meeting held on 19th June 2026 are a true and accurate record.
5. **Planning applications:**
 - i) **Application Reference:** [26/02086/FUL](#)
Application Address: Springfield Farm, Smitham's Hill, East Harptree, BS40 6DA
Proposal: Conversion and extension of three barns into two separate dwellings, one barn for ancillary residential use, convert stables to garages and bat loft and construct carports.
 - ii) **Application Reference:** [26/02321/AGRN](#)
Application Address: Parcel 3277, East Harptree Road, West Harptree,
Proposal: Erection of agricultural barn and static caravan for welfare facilities and office.
 - iii) **Application Reference:** [26/02326/FUL](#)
Application Address: Sycamore Farm, Smitham's Hill, East Harptree, BS40 6BZ
Proposal: Roofing over 2 No. feed areas
 - iv) **Application Reference:** 26/02392/FUL
Application Address: Cricket Pavilion, East Harptree Playing Fields, Townsend, East Harptree
Proposal: Removal of strip window and replacement with a bi-fold window to create a serving hatch on the north west elevation of the Pavilion.

Other planning applications received between the date of this notice and the date of the meeting and [listed here](https://beta.bathnes.gov.uk/planning) may be considered and recommendations ratified at the next meeting. All planning applications: <https://beta.bathnes.gov.uk/planning>

6. Formal motions requiring a decision:

- i) To consider request for grant funding to set a junior parkrun in the valley.
- ii) To discuss proposals to improve road safety for pedestrians in the village.
- iii) To agree response to B&NES Climate & Sustainability Project.
- iv) To agree nomination for this year's Chelwood Bridge Rotary Award.

7. Finance:

- i) To note standing orders:
 - SJ Streatfeild-James - clerks salary (July)
 - Paul Sperring - sweepers salary (July)
- ii) To check and sign the bank reconciliation for the dates April to June 2026
- iii) To agree the following payments -

Date	Item	Payee	Net	VAT	Total
07.07.26	Clerk expenses – HWA	SJ Streatfeild-James	£12.00		£12.00
	Printing		£2.60	£0.65	£3.25
	Canva		£3.61	£0.72	£4.33
07.07.26	Salaries + PAYE & NI Clerk & Sweeper (month 02, May-June)	HMRC & employees			£982.00
07.07.26	Salaries, PAYE & NI Clerk & Sweeper (month 03, June-July)	HMRC & employees			£982.00

8. Matters of report:

- i) EHPC has a councillor vacancy, please contact the Clerk if you would like to know more about the role.
- ii) EHPC applied for an Exemption Certificate from an external audit (income & expenditure under £25,000), our audit process is now complete. All documents can be found on the EHPC website.
- iii) EHPC have written to Wessex Water expressing concern about sewage releases into the River Chew from East Harptree treatment works at Townsend, awaiting response.
- iv) Bus services in the Chew Valley are to continue, full details will be circulated when available. Volunteers sought to help with leaflet distribution.
- v) The fatality of a local farmer occurred on the road nr West Harptree on 13th July, EHPC will continue to work with other parish councils in the valley, A&S Police and B&NES to seek a solution to the dangerous driving witnessed daily in the valley.

9. Correspondence received:

- i) Request to consider benches in the Coombe
- ii) Request about keeping footpaths open and clear between Shrowle and East & West Harptree.

- iii) Free trees/hedging offer from Woodland Trust via the Ward Councillor. Offer forwarded to key schools and environment group.

Next meeting **Tuesday 15th September 2026** at 7.30pm in The Theatre, East Harptree

SJ Streetfeild-James

Parish Clerk

16th July 2026

