

East Harptree Parish Council

Serving our community - Caring about our future

Minutes of the Parish Council Meeting held on

Tuesday 19th May 2026 at 7.35pm in The Theatre, East Harptree

Present: Cllrs John Vinson (Chair), John Darvill, Richard Davis, Alan Harper, Andrew Jones & Chris Pope.

Clerk: Sarah-Jane Streatfeild-James

Ward Councillor: Simon McCombe

Minutes - 2026/05

- 1. Apologies for absence noted and accepted:** Cllr Ed King
- 2. Declarations of interest:** None
- 3. Public forum:** none present

Report from Ward Councillor –

B&NES Councillors have voted to update the Parish Charter, (this is a framework document between B&NES and Town/Parish Councils). EHPC requested copy of the updated document, to add to the website.

B&NES is against the expansion of Bristol Airport and will be writing to the consultation. A&S Police have applied to B&NES for a Public Space Protection Order (PSPO) as part of plans to give police the powers to disperse anti-social drivers etc. This will cover the whole of B&NES, to prevent moving the problem to another site.

Ward Councillor has discussed the use of the land behind Whistley Lane (on the border between West and East Harptree) with the cabinet lead. The land is now being used for ambulance parking/training. Enforcement Dept has been asked to act promptly to investigate this planning breach.

- 4. Confirmation of the minutes of the previous meeting:** that the minutes of the Parish Council meeting held on 28th April 2026 are a true and accurate record.

5. Planning applications:

- i) **Application Reference:** [26/01531/FUL](#)

Application Address: St. Michael's Church House , Townsend, East Harptree, BS40 6BH

Proposal: Erection of eco efficient, multi-use garden room, free-standing outdoor sauna and garden shed, following demolition of existing garden room. *This is a discreet*

Signed by..... Date.....

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extension of a family house. If neighbouring properties have no concerns with the plans, agreed not to comment.

ii) **Application Reference:** [26/00593/FUL](#)

Application Address: Foxlark, Smitham's Hill, East Harptree, BS40 6BZ

Proposal: Erection of two storey side extension. *This application is to add a pantry and an upstairs bathroom. It was noted there would be a new bathroom window, but this would be high and expected to be frosted. The plans would change the house from 4 to 3 beds. Agreed not to comment.*

iii) **Application Reference:** [26/01624/FUL](#)

Application Address: 1 Water Street Close, East Harptree, BS40 6DW

Proposal: Erection of single storey side extension with associated landscaping arrangements. *This extension would result in additional windows which have the potential to overlook the neighbouring property. The proposed proximity of the wood burning stove flue to the neighbour's property potentially might cause complaints. It was also noted that changes to existing drainage needs the permission of Wessex. Agreed to comment on the above points.*

iv) **Application Reference:** [26/01666/TCA](#)

Application Address: Hillsborough House, Church Lane, East Harptree, BS40 6BE

Proposal: 5 x Apple - prune back to approximately by 0.5 metres. *No comment.*

Other planning applications received between the date of this notice and the date of the meeting and [listed here](#) may be considered and recommendations ratified at the next meeting. All planning applications: <https://beta.bathnes.gov.uk/planning>

6. Formal motions requiring a decision:

- i) Agreed to defer drafting a response to Bristol Airport Expansion Plan, planning application reference 26/P/0686/OU2 until the PCAA draft response is available and to agree at June meeting on the 16th. The 8 week consultation is now open until 28th June.

7. Finance:

- i) To note standing orders:

SJ Streatfeild-James - clerks salary (May)

Paul Sperring - sweepers salary (May)

- ii) To note receipt of 3rd and final repayment of loan to East Harptree Village Hall £3,333

- iii) Agreed the following payments -

Date	Item	Payee	Net	VAT	Total
20.05.26	Clerk expenses – HWA	SJ Streatfeild-James	£12.00		£12.00
	Printing		£2.60	£0.65	£3.25
	Canva		£3.61	£0.72	£4.33
20.05.26	Salaries + PAYE & NI Clerk & Sweeper (month 01, April-May)	HMRC & employees			£982.00

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20.05.26	Salaries, PAYE & NI Clerk & Sweeper (month 02, May-June)	HMRC & employees			£982.00
20.05.26	Annual insurance inc Victorian clock	Clear Councils			£725.97

The amount documented for annual insurance is from a quote supplied. The invoice supplied was incorrect, awaiting correct documentation. Agreed to proceed with payment if invoice matches quote.

8. Matters of report:

- i) To note a potential planning breach at Brook Cottage has been reported by a resident to Enforcement Dept at B&NES. EHPC to forward report already sent to B&NES Enforcement Team to support report.
- ii) Wildlands update – a 6m hedge has been removed from the site in March without permission and during the nesting season. This has been questioned with the planning officer. The hedge is now in the middle of the site since the track was purchased. The land is within the National Landscape (AONB) so it is believed permission should have been sought prior to removing the hedge. Awaiting response from B&NES about whether the work is lawful.
- iii) The old website has now been archived, and traffic is being directed to the new website.

9. Correspondence received: None

Meeting ended 20.13pm

Next meeting **Tuesday 16th June 2026** at 7.30pm in The Theatre, East Harptree

Signed by..... Date.....
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