

# East Harptree Parish Council

Serving our community - Caring about our future

## Minutes of the Annual Meeting of the Parish Council held on Tuesday 19th May 2026 at 7.30pm

### Minutes 2026/05/AMPC

**Present:** Cllrs John Darvill, Richard Davis, Andrew Jones, Alan Harper, Chris Pope and John Vinson

**Clerk:** Sarah-Jane Streatfeild-James

1. **Election of new Chair** – Cllr Vinson has offered to stand as Chair, so **resolved** that Cllr Vinson was elected as the new Chair. Proposed by Cllr Harper seconded by Cllr Davis, unanimously agreed. A Declaration of Acceptance of Office was signed and returned to the Clerk.
2. **Election of the Vice-chair of the council** – Cllr Davis offered to stand as Vice-chair, no one else put themselves forward, so **resolved** that Cllr Davis was elected as the new Vice-chair, proposed by Cllr Harper, seconded by Cllr Pope.
3. **Apologies:** Cllr King

#### 4. **Agreed the following appointments:**

Position	Name
Proper Officer	SJ Streatfeild-James
RFO	SJ Streatfeild-James
Members of REMPAG*	Cllrs Vinson & Darvill
Chair of REMPAG	Cllr Darvill
Clerk & RFO Overseer	Cllr Harper
EH Clocktower Overseer	Paul Waldron
EH Footpaths Overseer	Mike Jennings
EH Website Administrator	SJ Streatfeild-James

\*Remuneration and Personnel Advisory Group

#### 5. **Agreed appointments of reps to outside organisations:**

Signed by:..... Date:.....

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Tel: 07916 785348 Email: [clerk@eastharptreeparishcouncil.gov.uk](mailto:clerk@eastharptreeparishcouncil.gov.uk)

Plumley's Charity	Currently 2 Representative Trustees, there can be up to 6. If anyone interested in joining, to contact the Clerk
B&NES Flood rep	Clerk
EH Primary School rep	Cllr Pope
EH Playing Fields & Theatre rep	Cllr Davis
B&NES Parish Liaison rep	Cllr Davis
Parish Councils Airport Assoc	Cllr Vinson

6. **Adoption of the General Power of Competence** - East Harptree Parish Council resolves that from 19<sup>th</sup> May 2026 until the next relevant Annual Meeting of the Parish Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to readopt the General Power of Competence.
7. **To appoint an Internal Auditor:** confirmed that Joanne Bryant will act as Internal Auditor for the next financial year.
8. **To note any Freedom of Information Requests in 2025-26** – None
9. **To set times and dates for meetings for next year:**  
Meetings to be held on the 3<sup>rd</sup> Tuesday of each month except for August.

Meeting closed at 19.33pm

Signed by:..... Date:.....  
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