East Harptree Parish Council

Serving our community - Caring about our future

All Councillors are hereby summoned to attend a meeting on

Tuesday 16th June 2026 at 7.30pm in The Theatre, East Harptree

Agenda

Public Clinic – this is held from 7.15pm when members of the public are welcome to discuss matters informally with councillors about subjects that are not on the agenda.

Notice of June meeting - 2026/06

1. **To receive and note apologies for absence and reasons given:**

2. **To receive Councillors declarations of interest on items on the agenda:**

3. **Members of the public are invited to address the Council on items within the agenda:**
   A maximum of 15 minutes is allocated.
   Report from Ward Councillor

Following the public forum, the formal meeting will continue during which members of the public are not allowed to participate unless requested to do so by the Chair.

4. **Confirmation of the minutes of the previous meetings:**
   That the minutes of the Annual Meeting of the Parish Council and monthly Parish Council meeting held on 19th May 2026 are a true and accurate record.

5. **Planning applications:**

i) **Application Reference**: 26/P/0686/OU2 (North Somerset)
Application Address: Bristol Airport, Felton, N Somerset
Proposal: Hybrid planning application (full and outline elements) with Environmental Statement for the **expansion of Bristol Airport to enable a throughput of 15 million passengers per annum,** operating within a rolling 12 month cap of 99,931 air transport movements and **4,974 night flights between the hours of 23:30 and 06:00.**
Full application elements comprising: extension of western apron for additional aircraft stands; reconfiguration of central and eastern aprons; construction of a passenger surface level car park for approximately 2,000 vehicles; **eastern extension of existing runway by approximately 170m, with repositioned and additional aircraft approach lighting within Felton Common**; **expansion of existing Silver Zone car park to provide an additional circa 1,960 block parked vehicle spaces**; highway improvements to the A38, including upgrades to northern access roundabout, construction of a new southern roundabout and widening of the road to accommodate an additional bus lane with dedicated access onto the A38.

Other planning applications received between the date of this notice and the date of the meeting and listed here may be considered and recommendations ratified at the next meeting. All planning applications: https://beta.bathnes.gov.uk/planning

6. Formal motions requiring a decision:

i) To review and approve the Internal Audit report for 2025/26
ii) To review and approve the Annual Governance Statement 2025/26
iii) To review and approve the Accounting Statements 2025/26
iv) To agree and complete the Conflict of Interest form for external auditors.
v) To set the Period for the Exercise of Public Rights for 17th June to 28th July 2026.
vi) To agree next steps to take following discussion about road safety for pedestrians at the Annual Village Meeting
vii) To agree what steps to take following discussion about water pollution at the Annual Village Meeting
viii) To agree no requirement to change the current payroll system
ix) To agree clerks annual leave request
x) To agree to change the EHPC Facebook presence to a page, currently set up as a profile.

7. Finance:

i) To note standing orders:
SJ Streatfeild-James - clerks salary (June)
Paul Sperring - sweepers salary (June)

ii) To agree the following payments -

Date	Item	Payee	Net	VAT	Total
26.05.26	Clerk expenses – HWA Printing Canva	SJ Streatfeild-James	£12.00 £2.60 £3.61	 £0.65 £0.72	£12.00 £3.25 £4.33
26.05.26	Salaries + PAYE & NI Clerk & Sweeper (month 02, May-June)	HMRC & employees			£982.00
26.05.26	Salaries, PAYE & NI Clerk & Sweeper (month 03, June-July)	HMRC & employees			£982.00
26.05.26	AVM refreshments	SJ Streatfeild-James			£9.07
26.05.26	Hall hire for AVM	Hall Committee			£33.60
26.05.26	Clock watcher honorarium	Paul Waldron			£120.00
03.06.26	Internal Audit	Joanne Bryant			£100.00
08.06.26	Annual insurance	Clear Councils			£725.97 (pd)
11.06.26	PCAA subscription	PCAA			£95.00

8. **Matters of report:**

i) Andrew Jones has resigned from EHPC after 11 years of service. We extend our sincere thanks for all he has done in this time. B&NES have been notified of the vacancy and a notice published. If no election is called by June 16th, EHPC can look to fill the vacancy.
ii) Wildlands potential planning breach update.
iii) To note the receipt of the 3rd and final repayment of £3333.00 from the Village Hall Theatre Committee.
iv) Feedback from B&NES Planning Training session.

9. **Correspondence received:**

Next meeting **Tuesday 21st July 2026** at 7.30pm in The Theatre, East Harptree

SJ Streatfeild-James

SJ Streatfeild-James
Parish Clerk
11th June 2026