

East Harptree Parish Council

Serving our community - Caring about our future

All Councillors are hereby summoned to attend a meeting on

Tuesday 19th May 2026 at 7.30pm in The Theatre, East Harptree

Agenda

Public Clinic – this is held from 7.15pm when members of the public are welcome to discuss matters informally with councillors about subjects that are not on the agenda.

Notice of May meeting - 2026/05

1. **To receive and note apologies for absence and reasons given:**
2. **To receive Councillors declarations of interest on items on the agenda:**
3. **Members of the public are invited to address the Council on items within the agenda:**
A maximum of 15 minutes is allocated.
Report from Ward Councillor

Following the public forum, the formal meeting will continue during which members of the public are not allowed to participate unless requested to do so by the Chair.

4. **Confirmation of the minutes of the previous meeting:**
That the minutes of the Parish Council meeting held on 28th April 2026 are a true and accurate record.
5. **Planning applications:**
 - i) **Application Reference:** [26/01531/FUL](#)
Application Address: St. Michael's Church House , Townsend, East Harptree, BS40 6BH
Proposal: Erection of eco efficient, multi-use garden room, free-standing outdoor sauna and garden shed, following demolition of existing garden room.
 - ii) **Application Reference:** [26/00593/FUL](#)
Application Address: Foxlark, Smitham's Hill, East Harptree, BS40 6BZ
Proposal: Erection of two storey side extension
 - iii) **Application Reference:** [26/01624/FUL](#)
Application Address: 1 Water Street Close, East Harptree, BS40 6DW
Proposal: Erection of single storey side extension with associated landscaping arrangements.
 - iv) **Application Reference:** [26/01666/TCA](#)
Application Address: Hillsborough House, Church Lane, East Harptree, BS40 6BE
Proposal: 5 x Apple - prune back to approximately by 0.5 metres.

Other planning applications received between the date of this notice and the date of the meeting and [listed here](#) may be considered and recommendations ratified at the next meeting. All planning applications: <https://beta.bathnes.gov.uk/planning>

6. Formal motions requiring a decision:

- i) To agree a response to Bristol Airport Expansion Plan, planning application reference 26/P/0686/OU2. An 8 week consultation is now open until 28th June. Advise wait for the PCAA draft response prior to drafting EHPC response, and agree at June meeting on the 16th.

7. Finance:

- i) To note standing orders:
 - SJ Streatfeild-James - clerks salary (May)
 - Paul Sperring - sweepers salary (May)
- ii) To note receipt of 3rd and final repayment of loan to East Harptree Village Hall £3,333
- iii) To agree the following payments -

Date	Item	Payee	Net	VAT	Total
12.05.26	Clerk expenses – HWA	SJ Streatfeild-James	£12.00		£12.00
	Printing		£2.60	£0.65	£3.25
	Canva		£3.61	£0.72	£4.33
12.05.26	Salaries + PAYE & NI Clerk & Sweeper (month 01, April-May)	HMRC & employees			£982.00
12.05.26	Salaries, PAYE & NI Clerk & Sweeper (month 02, May-June)	HMRC & employees			£982.00
12.05.26	Annual insurance inc Victorian clock	Clear Councils			£725.97

8. Matters of report:

- i) To note a planning breach at Brook Cottage has been reported to Enforcement Dept at B&NES.
- ii) The old website has now been archived and traffic is being directed to the new website.

9. Correspondence received:

Next meeting including Annual Meeting of the Parish Council **Tuesday 16th June 2026** at 7.30pm in The Theatre, East Harptree

SJ Streatfeild-James

SJ Streatfeild-James
Parish Clerk
14th May 2026

